

Faith CRC Job Description: Youth Director

I. Responsibilities

A. Primary

1. Youth Director

- a. Provide vision and leadership for the Young People's Society (YPS)
 - 1) Provide training and encouragement to YPS sponsors
 - 2) With the YPS sponsors, plan and implement the YPS activities for the year
 - 3) Assist the Service Project Deacon in coming up with, and carrying out, projects for the youth of our congregation
 - 4) Assist the pastoral staff in the planning of any Youth-led worship services
 - 5) Coordinate and communicate pastoral care needs to the pastoral staff and provide encouragement to high school students and parents on a regular basis and in times of special need
 - 6) Assist pastoral staff in organization of pre-profession of faith classes for Youth and Post-high school members
 - 7) Provide direction and leadership for Student Leaders of YPS
 - 8) Provide written references for jobs and scholarships for YPS members
 - 9) Regularly visit high schools/ events/ chapels; staying connected to various school faculty
 - 10) Regularly visit with CRC classis rep. (min-i-kota youth) to discussion youth culture and resources
 - 11) Keep records of activities related to the position to ensure personal accountability.

- b. Provide vision and leadership for Jr High students
 - 1) Provide oversight and direction for Jr High students programming including GEMS, Cadets
 - 2) Provide vision and leadership for Early Teen Ministry
 - 3) Coordinate and communicate pastoral care needs to the pastoral staff and provide encouragement to Jr High school students and parents on a regular basis and in times of special need

B. Secondary

1. Assist Education Ministry

- a. Assist Pastoral Staff in coordination and direction for adult spiritual growth
- b. Serve as member of the Education Committee and Safe Church Committee
- c. Assist Pastoral Staff in organization to recruit and provide orientation/training for small group Bible study leaders
- d. Assist Pastoral Staff in communication to encourage the active participation of young single adults in the life of the congregation
- e. Assist Pastoral Staff to organize orientation classes for new members from other denominations
- d. Assist pastoral staff with coordination of Sunday School curriculum/teachers for PreK-12th grades

2. Assist Outreach Ministry
 - a. Assist Pastoral staff in coordination and organization for reaching out within our community and to the world with the gospel of Jesus Christ
 - b. Assist Pastoral staff in coordination and organization of discipleship classes and/or serve as a mentor for the unchurched in our community who want to develop a relationship with Jesus Christ
 - c. Assist Pastoral staff in serving college students attending our worship services

II. Accountability

- A. To the Elders
 1. Submit monthly written reports and attend Elders' meeting when able
 2. Will meet regularly with Youth Elder
- B. To the Deacons
 1. Submit an expense voucher to the Treasurer once a month
 2. Review annually the salary and benefits for this position with a team of Deacons
- C. To the Pastoral Staff
 1. Meet at least once a week with the Pastoral Staff for coordination of duties and mutual encouragement

III. Qualifications

- A. He/she shall exhibit a life, both publicly and privately, of genuine faith, hope and love in Jesus Christ as Savior and Lord, display a deep sense of call to the youth, and demonstrate a teachable spirit.
- B. He/she must possess the ability to articulate a Reformed world-and-life view, and be committed to the life and ministry of the Christian Reformed Church in North America.
- C. He/she must possess at least a Bachelor's degree or the equivalent, demonstrate the required spiritual gifts for directing the youth, and be willing to engage in ongoing professional development.

IV. Professional Development

- A. Submit in writing to the Executive Committee in January a proposal for continuing education; this proposal to include attendance at a conference/workshop and a list of reading material consistent with ministry responsibilities

V. Salary and Benefits Package

- A. To Be Determined based on experience/approval of Council**